

September 13, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 13th day of September, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
 George Skinner, Vice-Chairman
 Leroy Krohmer, Member
 Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Saundra DeSelms, Mona Nelson, Julia Curry, Renee Ingram, Donna Roberts, Tammy Howard, Rick Runyon, Sylvia Martin, David Williams, and Jim Helm.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of September 7, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
 Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #CT-1241 – Imaging and Mailing of approximately 100,000 each, 2004 Tax Statements for the County Treasurer. The bids, each accompanied by properly executed non-collusion forms are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	The Oklahoman Direct	MSI	Statement Systems, Inc.	
BID: #CT-1241				
DEPT: Treasurer				Awarded To:
DATE OPENED: 9-13-04	1	2	3	Tabled on 9-13-04
List of Individual Items				
Imaging and Mailing of approx. 100,000 each, 2004 Tax Statements for the County Treasurer.				
PROPOSAL:				
BID PRICE PER M:	\$117.90	\$95.00	\$50.35	
TOTAL BID PRICE:	\$11,790.00	\$9,500.00	\$5,035.00	
Exceptions:	Would like sample of file format as quickly as possible to begin programming.	None	Processing to be done in Carrollton, TX	
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes	

Upon the request of Sandra DeSelms, County Treasurer, Leroy Krohmer moved, seconded by George Skinner, to accept the bids for County Bid #CT-1241 and award and/or reject at a later date.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #CT-1242 – The purchase of two (2) Laser Printers for the Cleveland County Treasurer’s Office. The bids, each accompanied by properly executed non-collusion affidavits are as follows:

CLEVELAND COUNTY BID SUMMARY								
List of Individual Bidders								
	Sooner Copy Machines - Bid #1	Sooner Copy Machines - Bid #2	Sooner Copy Machines - Bid #3	Imagistics International aka Pitney Bowes	R.K. Black, Inc.	Smart Image Systems, Inc.	CDW-G	
BID: #CT-1242								
DEPT: Treasurer's								Awarded To:
DATE OPENED: 9-13-04	1	2	3	4	5	6	7	Tabled on 9-13-04
List of Individual Items								
The purchase of two (2) Laser								
Printers for the Cleveland								
County Treasurer's Office.								
BID PROPOSAL:								
BRAND:	Sharp	Sharp	Sharp	IM4510	Kyocera Mita	Sharp	IBM	
MODEL:	ARM350NXA	ARM450NXA	ARM277	IM4510	KM5035	AR-P450	4545-DN1	
WARRANTY:	N/A	N/A	N/A	Included	1 Year (Parts)	90 Day	---	
APPROX. DELIVERY DATE:	within 2 weeks	within 2 weeks	within 2 weeks	2-6 weeks ARO	9-20-04	10-10-04	Same day if in stock - out stock will be 2-10 days	
BID PRICE:	\$6,315.00-Ea.	\$7,533.00-Ea.	\$5,300.00-Ea.	\$6,606.00-Ea.	\$6,786.00-Ea.	\$3,858.00-Ea.	\$3,028.80	
							\$335.33 Freight	
							Option:	
							IBM Infoprint Multifunc	
							53P9713	
							\$8,966.73-Ea.	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes	Yes	Yes	Yes	

George Skinner moved, seconded by Leroy Krohmer, to accept the bids for County Bid #CT-1242, and award and/or reject at a later date.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Annual Copier Maintenance Agreement between Cleveland County District #1 and Sooner Copy Machines, for a Sharp Copier, Model ARM237. Monthly payment is \$35.00, which covers 2,000 copies per month, additional copies to be invoiced at \$.015 per copy. Parts, Drums, Labor and Toner are covered under this Agreement. Agreement is from September 2004, to September 2005. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Settlement Agreement between Cleveland County Commissioners and Oklahoma Office of Juvenile Affairs-Community Service Division in the amount of \$17,472.00. Annual Contract was not renewed until July 9, 2004, therefore OJA would only pay contract beginning on the 9th of July. This agreement will resolve the issue of the unpaid contract amount for the time period of July 1, 2004, to July 9, 2004.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Pay Application #7 for Renovations and Additions to the Cleveland County Courthouse through August 30, 2004, in the amount of \$246,848.10.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the 2004 Stop Violence against Women Grant Application so it can be submitted to the District Attorney's Council for the selection process and continuation of Federal Funding for this Domestic Violence.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Sheriff's Office and American Elevator Co. Inc., for two Dover Passenger Elevators located at the Detention Facility. Service start date is August 1, 2004, with a monthly fee of \$181.00, to be increased or decreased at the end of each year.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the August, 2004, monthly reports of the following:

- a. F. DeWayne Beggs, Sheriff
- b. Dorinda Harvey, County Clerk
- c. Denise Heavner, County Assessor
- d. Rhonda Hall, Court Clerk
- e. Paula Roberts, Election Board

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	207,391.14
T1C	3,590.19
T2A	1,145,101.71
T2B	64,178.23
T3	<u>547,451.21</u>
Total Unrestricted	\$1,967,712.48

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

a. General Fund			
05-1460 – H2	A.E.C. Solutions	\$	400.00
05-1547 – B2B	Ben E. Keith		1,000.00
b. Highway Unrestricted Fund			
05-1465 – T2A	Cummins Southern Plains		500.00
05-1493 – T2A	G.W. VanKeppel Co.		1,000.00
05-1494 – T2A	Rich Tire Co.		750.00
05-1495 – T2A	Bruckner’s Truck Sales		1,000.00
05-1539 – T2A	Slate Diesel-Welding Serv.		3,000.00
05-1542 – T2A	Truckpro		1,000.00
05-1544 – T2A	Palace Auto Supply		1,000.00
05-1546 – T2A	P-6 Auto Electric		1,000.00
c. Sheriff Revolving Fund			
05-1548 – CFBRE2	Tankersley Foodservice		3,500.00
05-1549 – CFBRE2	Sysco Food Services of Okla.		3,000.00
d. Fair Board Fund			
05-1532 – FF2	Ameripride Uniform Services		500.00
05-1533 – FF2	Copelin’s Office Center		500.00
05-1534 – FF2	Locke Supply Company		1,000.00
05-1535 – FF2	Xpedx-Oklahoma City		750.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-3643 – CFBRE2	05-0200 – T2A
	05-1287 – T2A
05-0414 – B2A	
05-0419 – B2B	

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

a. General Fund	\$ 27,756.66
b. Highway Fund	38,078.47
c. Health Fund	4,505.95
d. Sheriff's Service Fee	1,873.07
e. Sheriff's Revolving Fund	1,126.97
f. Sheriff's Commissary Fund	1,341.55
g. Sheriff's Criminal Alien	900.00
h. Sheriff's Dare Fund	550.02
i. Fair Board Fund	3,189.37
j. Safe Room Grant Fund	3,431.21

FY03/04

a. General Fund	\$ 8,862.05
b. Sheriff's Revolving Fund	173.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved, that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.